

# Studio Handbook

Welcome to Jamie's Performing Arts Studio! This handbook contains everything you need to know for the entire year, including class schedules, dates, and rates!



## About Us

I'm Jamie Davis Howe, the proud owner and director of Jamie's Performing Arts Studio. We are passionate about nurturing each dancer's artistic spirit and technical prowess. Our mission is to help every dancer explore their creativity, passion, and authentic voice through the art of dance. We are thrilled to have you join our vibrant dance family and embark on this exciting journey of artistic discovery with us!

Founded in 2016, Jamie's Performing Arts Studio has grown from a small group of passionate dancers to a renowned dance school with over 150 students. Our philosophy is to provide a comprehensive dance education that emphasizes creativity, discipline, and a lifelong love for dance. We believe that each student has the potential to shine and grow as both a dancer and an individual, supported by our dedicated and experienced instructors.

Our mission is to deliver elite dance education in a supportive and innovative environment that focuses on artistic expression, technical excellence, and personal growth, all while keeping modesty in mind. We are committed to:

- **Artistry:** Guiding dancers to find their voice.
- **Technique:** Offering the highest standards in dance training.
- **Community:** Building a supportive and nurturing dance family.
- **Growth:** Promoting continuous personal and artistic development.

## TABLE OF CONTENTS

<b>Page 2 - 3</b> . . .	Programs and Classes
<b>Page 4 - 5</b> . . .	Schedule and Enrollment
<b>Page 6 -7</b> . . .	Faculty
<b>Page 8</b> . . .	Dress Code
<b>Page 9</b> . . .	Master Calendar
<b>Page 10</b> . . .	Fee Structure
<b>Page 11</b> . . .	Studio Policies
<b>Page 12</b> . . .	Parent Resources
<b>Page 13</b> . . .	Studio Communication

# OUR PROGRAMS

## Preschool and Younger Program

This program is designed for our youngest dancers, ages 1-4. This program introduces children to the world of dance in a fun, nurturing, and creative environment. Through imaginative dance and age-appropriate activities, children will develop motor skills, coordination, and musicality. Our instructors are experienced in early childhood education and use engaging methods to foster a love for dance from a young age. This program helps build confidence, social skills, and a strong foundation for future dance training.

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## 5-18 Recreational Program

The Recreational Program offers a diverse range of classes for dancers ages 5-18 who want to explore dance in a non-competitive and supportive atmosphere. This program focuses on developing technique, artistry, and a love for dance without the pressure of competitions. Students will benefit from a structured curriculum that encourages personal growth, creativity, and physical fitness. Our Recreational program is perfect for those who want to dance for fun, build friendships, and improve their skills in a positive environment.

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## JPAS Competition Team

The JPAS Competition Team is designed for dedicated and passionate dancers who seek a more rigorous training and performance schedule. This program offers intensive training, advanced technique classes, and participation in regional and national dance competitions. Dancers will work with top choreographers and instructors to refine their skills, learn challenging choreography, and develop their artistry. The Competition Team program emphasizes discipline, teamwork, and excellence, preparing dancers for a potential career in dance or further advanced training. It provides a competitive edge while fostering a strong work ethic and resilience.

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## Music Program

Our Music Program offers a variety of private lessons designed for students wanting to dive into the world of music. Our instructors are experienced in music education and use engaging methods to foster a love for voice or piano.

# STYLES OFFERED

## Ballet

Ballet is the foundation of all dance, achieved through barre and center floor work, with a focused attention to proper alignment, technique, and artistry. Students are classically trained with an emphasis on challenging each dancer to the highest degree of technical and artistic excellence—appropriate for their ability level.

## Jazz

Jazz dance combines high-energy movement with classical dance technique, focusing on leaps, turns, and stylized choreography. This style emphasizes sharp, rhythmic movements and expressive performance qualities.

## Contemporary

Contemporary dance blends elements of ballet, jazz, and modern dance, focusing on fluid movements, emotional expression, and innovative choreography. It encourages versatility and improvisation, allowing dancers to connect deeply with the music and their own artistic voice.

## Hip-Hop

Hip-Hop dance is a dynamic and energetic style rooted in street dance and urban culture, featuring movements such as popping, locking, and breaking. This style emphasizes rhythm, freestyle improvisation, and a powerful, expressive performance.

## Tap

Tap dance is a percussive style where dancers create rhythmic patterns and sounds with their feet, using metal taps on the heels and toes of their shoes. It combines intricate footwork with musicality and timing.

## Lyrical

Lyrical dance combines the technique of ballet with the expressiveness of contemporary dance, focusing on fluid movements and emotional storytelling. This style encourages dancers to convey the lyrics and mood of the music through their performance.

## Acro

Acro dance is a fusion of dance and acrobatics, emphasizing strength, flexibility, balance, and coordination. Dancers perform gymnastic elements seamlessly integrated with dance choreography.

## Musical Theatre

Musical Theatre dance incorporates elements of jazz, ballet, and tap to create dynamic routines that tell a story or express a character. This style is typically performed to music from Broadway shows and emphasizes theatricality and performance skills.

## Competition Team

Interested in Competition Team? Please see our website for more information regarding auditions.



# CLASS SCHEDULE

## Class Schedule

Our classes run from Monday through Thursday, with a variety of times to accommodate different schedules. A detailed weekly schedule is provided below:

Monday				Monday			
Time		Room	Class	Time		Room	Class
3:30 PM	4:00PM	Pink		3:15 PM	3:45 PM	Blue	Tiny Tumbling
4:00 PM	4:30 PM	Pink		3:45 PM	4:15 PM	Blue	16 Month to 2 Year Ballet
4:30 PM	5:30 PM	Pink	Technique 1	4:30 PM	5:15 PM	Blue	3 and 4 Year Old Ballet and Tap
5:30 PM	6:30 PM	Pink	Technique 2	5:30 PM	6:30 PM	Blue	Competition Junior-Team Pink
6:30 PM	7:30 PM	Pink	Production	6:30 PM	7:30 PM	Blue	Production
7:30 PM	8:30 PM	Pink	Competition Teen- Team Black	7:30 PM	8:30 PM	Blue	Competition Junior-Team Black
Tuesday				Tuesday			
Time		Room	Class	Time		Room	Class
3:30 PM	4:30 PM	Pink	Acro 1	3:30 PM	4:00 PM	Blue	Dancing Without Limits
4:30 PM	5:30 PM	Pink	Acro 2 and Acro 3	4:30 PM	5:30 PM	Blue	Kindergarten Ballet and Tap
5:30 PM	6:30 PM	Pink	Technique 3	5:30 PM	6:30 PM	Blue	Competition Teen- Team Pink
6:30 PM	7:30 Pm	Pink	Competition Acro	6:30 PM	7:30 PM	Blue	1st and 2nd Grade Jazz and Contemporary
7:30 PM	8:15 PM	Pink	Competition Hip Hop	7:30 PM	8:15 PM	Blue	Competition Hip Hop
Thursday				Thursday			
Time		Room	Class	Time		Room	Class
3:30 PM	4:30 PM	Pink	1st and 2nd Grade Ballet and Tap				
4:30 PM	5:30 PM	Pink	3rd-5th Grade Ballet and Tap	4:45 PM	5:30 PM	Blue	Preschool Tumbling
5:30 PM	6:30 PM	Pink	3rd-5th Grade Jazz and Contemporary	5:30 PM	6:15 PM	Blue	3 and 4 Year Old Ballet and Tap
6:30 PM	7:30 PM	Pink	MS/HS Ballet and Tap	6:30 PM	7:30 PM	Blue	Mini Competition
7:30 PM	8:30 PM	Pink	MS/HS Jazz and Contemporary				

## Level Placement

At Jamie's Performing Arts Studio, we believe in placing students in classes that best match their skill level and experience to promote optimal growth and development. Level placement is determined through a combination of age, skill level, and instructor assessment. Mrs. Jamie will move students accordingly.



# CLASS REGISTRATION

**1** **NEW STUDENTS:** Create an account on <https://dancestudio-pro.com/online/jpas>

**CURRENT STUDENTS:** Log into your Parent Portal by visiting <https://dancestudio-pro.com/online/jpas>

**2** **NEW STUDENTS:** Select what class(es) you'd like to register for under the classes tab.

**CURRENT STUDENTS:** Visit the "Classes" tab and select "Find Classes." Then, select the class(es) you'd like to register in and select "Enroll In This Class."

**3** **NEW STUDENTS:** Finish the form by hitting "Submit Registration," and a registration fee will be charged to your accounts, and tuition is charged on the 1st of the month.

**CURRENT STUDENTS:** If you are registering for a new season, a registration fee will be charged to your account, and tuition is charged on the 1st of the month.



## REGISTRATION PORTAL

Scan the QR code to register for classes!



# STUDIO FACULTY



## Jamie Davis Howe - Studio Director

Studio Owner and Director, Jamie Davis Howe, has been training in dance, piano, and voice from a very young age. She grew up dancing and cheering competitively.

Mrs. Jamie has dance certifications in Acrobatic, PBT (Progressing Ballet Technique), and PCT (Progressing Contemporary Technique) and is always continuing her knowledge in dance. She is the Vice President of MDLA (Mississippi Dance Leader Alliance). She is the dance instructor at William Carey University. Her award-winning routines can be seen each season by the JPAS Competition Team, which have received choreography awards, special judge's awards, and top overall scores at both regional and national competitions.

Mrs. Jamie studied voice and piano at PRCC and WCU and graduated with a bachelor's and master's degree in Music Education.



## Rochelle Ballew-Dance Teacher

Mrs. Rochelle danced as a young child, all the way through college, and now continues to follow her passion for dance with us here at JPAS.

She earned an elementary education degree from William Carey University in 2012. Whether it be daycare, preschool, the elementary classroom, dance, or church, she has taught children ever since. She specializes in balancing classroom management strategies with fun activities to make children enjoy coming to dance class.



## Andee Rogers-Dance Teacher

Miss Andee is so excited to join us for her second year as a dance and acro instructor at Jamie's Performing Arts Studio. She graduated from Stone High School in 2023 and is now attending MGCCC, where she is a cheer captain. She began dance/acro at age 1, and danced competitively since age 6, achieving numerous Regional and National championships.



## Lacy Cuevas-Dance Teacher

Mrs. Lacy is excited to join JPAS for her 5th year as a dance instructor! She danced as a young child, and now continues to follow her passion for dance with us here at JPAS. She will graduate this May from William Carey University with a bachelor's Degree in elementary education.



## Angelina Nicholson-Dance Teacher

Angelina is excited to join the JPAS Family this year. She has danced since she was three years old, continued to dance through college, and wants to continue her passion for the art through teaching it to the students in the studio. She earned a bachelor's of dance and psychology at William Carey University.



# STUDIO FACULTY



## Tiffany Delancey-Piano Teacher

Tiffany Delancey is from Picayune, MS and has lived in Wiggins for 15 years. Previously, she worked for Picayune and Stone Elementary before having her girls, Kelsey and Klaire. She has been homeschooling for 8 years.

This will be her 3rd year of teaching piano lessons at JPAS. Music has always been a big part of her life, from singing in church at a young age with her family, taking piano lessons, being in the band and choir. While attending college, she took several music classes to further her knowledge of music.

## Belinda Davis-Piano Teacher



Ms. Belinda is ecstatic to be teaching piano for her 2nd year at JPAS. Teaching piano lets her combine two of her favorite things: music and children. She has been playing the piano since she was in the 1st Grade. She currently serves as a church pianist. Ms. Davis has been an educator for 24 years in the public school system. She has taught Kindergarten, First and Third grades. She earned her bachelor's degree from the University of Southern MS and masters' degree from William Carey. She currently teaches First grade at North Gulfport Elementary and Middle School.

## Heather Boyce-Studio Manager



Mrs. Heather is the dance mom to Harlee Boyce. She has been a stay-at-home mom for 14 years while homeschooling her 3 children. She is an active support member for Magnolia Volunteer Fire Department and attends church at Cedar Lake Global Methodist Church. She has been the JPAS Front Desk Manager for 3 years now. She handles daily operations of the studio, from accounts to helping coordinate events, ensuring everything runs smoothly.

## Teairah Abates-Student Assistant

8 Year JPAS Dancer



## Harlee Boyce-Student Assistant

6 Year JPAS Dancer



## Lexi Cuevas-Student Assistant

5 Year JPAS Dancer



## Carley Green-Student Assistant

6 Year JPAS Dancer



## Hensley Fox-Student Assistant

5 Year JPAS Dancer



# OUR DRESS CODE

At Jamie's Performing Arts Studio, we have a dress code to ensure that all dancers are dressed appropriately for optimal movement and safety during classes. This uniformity helps instructors provide effective corrections and fosters a sense of discipline and professionalism among our students.

<b>All Dancers</b>	<ul style="list-style-type: none"> <li>All dancers must be in dress code at all times, including shoes.</li> <li>Please write names in your shoes.</li> <li>All dancers need to have a dance bag.</li> <li>Hair has to be secured out of the face.</li> <li>Please do not wear dance shoes outside of the studio. It can mess up the bottoms of their shoes.</li> </ul>
<b>Female Dancers</b>	<p><i>Attire</i> Dancewear should be solid black or solid pink. Can include leotard, "booty shorts" (fitted), ballet skirt, or sports bras)</p> <p><i>Tights</i> All dancers must wear skin colored tights. It is better to have the convertible tights, especially if you are an acro student.</p>
<b>Ballet</b>	<p><i>2nd grade and younger</i> All ballet students 2nd grade and younger need Pink Leather Ballet Shoes- NO TIES.</p> <p><i>3rd Grade and older</i> Dancers 3rd grade and older need Ballet Pink Canvas Ballet Shoes.</p>
<b>Tap</b>	<p><i>2nd Grade and Younger</i> All tap dancers 2nd grade and younger need the Matte Tan Snaps</p> <p><i>3rd Grade and Older</i> All tap dancers 3rd grade and older need MATTE black lace up taps</p>
<b>Jazz and Contemporary</b>	<p><i>Attire</i> For jazz and contemporary classes ONLY, dancers may wear black leggings with appropriate solid black or pink leotard or top.</p> <p><i>Shoes</i> All dancers need tan slip on jazz shoes</p>
<b>Hip Hop</b>	<p><i>Attire</i> May wear sweats or loose fitting clothing</p> <p><i>Shoes</i> Clean, non-marking sneakers.</p>
<b>Male Dancers</b>	<p><i>Attire</i> Black Dance Pants or shorts- No Pockets White shirt (t-shirts okay)</p> <p><i>Shoes</i> Appropriate shoes: Black Tap shoes, black jazz shoes, or black ballet shoes.</p>

## Need Dancewear?

The following boutiques are aware of our dress code and can provide everything you need:

- Dance Fantasy
- Magnolia Belles
- Amazon has great selections.





# Master Calendar

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- **August 12th:** Classes Begin
  - **September 2nd:** Closed for Labor Day
  - **October 7th-11th:** Closed for Fall Break
  - **October 15th:** First Recital Fee Due
  - **October 31st:** Closed for Halloween
  - **November 15th:** Second Recital Fee Due
  - **November 25th - November 29th:** Thanksgiving Break
  - **Normally 1st Saturday in December:** Christmas Parade
  - **December 9th-13th:** Christmas Parties
  - **December 13th to January 5th:** Christmas Break
  - **December 15th:** 3rd Recital Fee
  - **January 20th:** Closed for Martin Luther King Jr. Day
  - **February :** Studio Pictures (will be scheduled)
  - **April 14th - April 18th:** Spring Break
  - **May 23rd:** Last Day of Classes
  - **May 30th and 31st:** Recital
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- **Holiday and Weather:** JPAS follows the Stone County School District schedule for Major Holidays and inclement weather closures.

# FEE STRUCTURE

## Tuition

Tuition is due the first of every month. Cash or check may be paid on or before the first of the month. Autopay will be run on the second of the month. All other fees must be paid by the due date set by Jamie's Performing Arts Studio. If fees are not paid by the due date, a \$25 late fee will be assessed to every late item per month.

Note: All accounts are required to be set up for autopay.

## Dance Fees



## Music Fees



## Recital Fees:

**Recital Fees:** Due October 15, November 15, and December 15

All Dancers and Music students are required to perform in recital. (exceptions made by Mrs. Jamie.)

Dance Recital fees include costuming (1 for baby ballet class and 2 for combo classes), Recital t-shirt, Recital Recording, half page ad in the program book, one program book, and auditorium/stage rental. We do not sell tickets for our recital. Additional costumes (if any) will be charged to your account. Price ranges from \$65-\$100. Recreational acro will not be in the recital. Any costumes alterations need to be handled by each family.

Music Recital fees include auditorium/stage rental only.

# STUDIO POLICIES

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**Attendance and Tardiness:** Regular attendance is crucial for progress in dance. Students are expected to attend all scheduled classes. If a student will be absent, parents must notify the studio in advance by texting 601-528-4015. Excessive absences may result in reassessment of class placement or expulsion. Students should arrive on time for all classes. If a student arrives more than 15 minutes late, they may be asked to leave. Repeated tardiness may result in a meeting with the instructor and parents.

**Code of Conduct:** Students are expected to show respect to instructors and peers at all times. This includes listening attentively, following instructions, and maintaining a positive attitude. Disruptive behavior will not be tolerated and may result in disciplinary action. Parents should support a positive environment by encouraging their children and respecting the studio policies. Any concerns or issues should be addressed privately with the studio staff.

**Health and Safety Guidelines:** Students should stay home if they are feeling unwell, especially if they have symptoms of contagious illnesses. Please inform the studio if your child will be absent due to illness. All injuries must be reported to the instructor immediately. An incident report will be completed, and parents will be notified. In case of a serious injury, emergency medical services will be contacted.

**Dress Code Enforcement:** Students must adhere to the dress code at all times. Non-compliance may result in being asked to sit out of class until proper attire is worn.

**Inclement Weather Policy:** Closures due to inclement weather will be announced via email and social media. JPAS follows the Stone County School District closure protocol.

**Makeup Class Policy:** JPAS does not offer makeup lessons or classes. It is the student's and parent's responsibility to attend classes.

**Refund Policy:** All fees paid to JPAS are non-refundable and non-transferable.

**Photo/Video Release:** Photos and videos of students may be used for marketing and promotional purposes. By enrolling your child, you consent to the use of their images.

**Liability Release:** Participation in dance classes involves some risk. By enrolling, you agree to release Jamie's Performing Arts Studio and staff from any liability for injuries or accidents that may occur during classes or events.

**Restrooms:** All Students need to use the restroom before or after class. Parents are asked to stay in the lobby during class times for students who need restroom assistance. JPAS is not responsible for taking students to the restroom.

**Credit Card on File:** A credit card must be on file for automatic billing. Payment information is securely stored and protected. If you need to update your payment information, please do so through your parent portal.

**Withdrawal Policy:** To withdraw from a class, please notify the office in writing 30 days in advance. No refunds will be given. All fees accrued to that date are still payable to JPAS and due within 15 days. Once withdrawn, any merchandise not received belongs to JPAS.

**Communication Policy:** We prefer communication via email or text message. We aim to respond within 24 hours to all inquiries. Studio staff will respond to inquiries during office hours. Please allow 24-48 hours for a response.

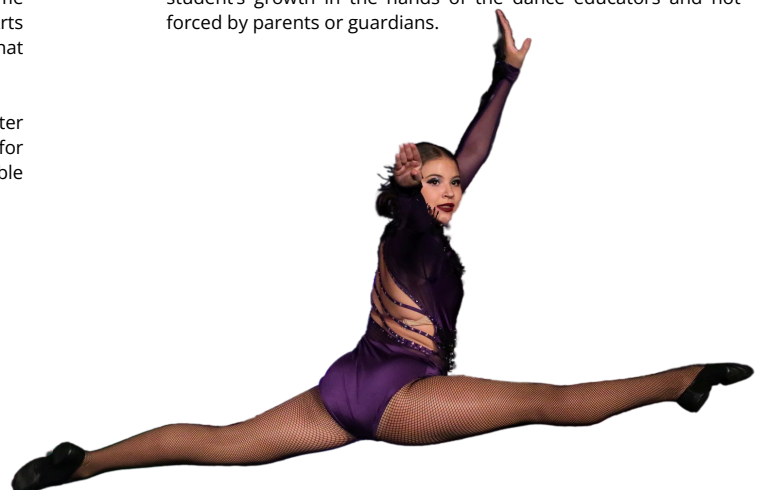
**Studio Etiquette:** Students should show respect to instructors and peers at all times. This includes listening attentively, following instructions, and maintaining a positive attitude. Students are expected to clean up after themselves and maintain a tidy environment. No food or drinks are allowed in the studio, except for water bottles. We ask everyone to keep voices down in the lobby, so it does not disrupt lessons. Anyone of disruption will be asked to leave.

**Lost and Found Policy:** Lost items should be reported to the office. Unclaimed items will be kept for two weeks before being donated.

**Arrival & Pick-Up:** Arrive 10 minutes before your scheduled class and ensure timely pick-up. It is recommended to drop off students that are kindergarten age and up, to ensure enough parking.

**Attendance, Absences, and Makeups:** Regular attendance is crucial for community and technique development. Inform the studio of absences via email or text. There are no makeup classes or lessons. No refunds will be given for missed classes.

**Class Observations:** All Classes and lessons are closed rehearsals. At times throughout the year, Parents will be invited to watch their children on the TV in the lobby. We want our school to have a controlled and professional environment. Please understand that we must be strict with this rule to ensure our students receive fair education. The doors are closed to keep the student's growth in the hands of the dance educators and not forced by parents or guardians.



# PARENT RESOURCES

## Parent Portal

Our parent and student portal provides access to important information and resources. To access the portal, visit our website and log in with your credentials. Through the portal, you can:

- View class schedules and attendance records.
  - Access billing and payment information.
  - Receive updates and announcements.
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## Volunteer Opportunities

We welcome parent involvement and offer various volunteer opportunities throughout the year. To volunteer, please email [jamie.howetoperform@gmail.com](mailto:jamie.howetoperform@gmail.com). Opportunities include:

- Assisting with recitals
  - Assisting with parades
  - Supporting studio fundraisers
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## Frequently Asked Questions (FAQ)

*Q: What should my child wear to class?*

A: Please refer to our dress code section for specific attire requirements for each dance style.

*Q: How do I register for classes?*

A: Registration can be completed online through our website or in person at the studio office.

*Q: What happens if my child misses a class?*

A: There are no makeup classes throughout the year. Attendance is key to having a successful dance year. If your child misses a class, please make sure they attend the next class. For recreational classes, two absences in a row may result in removal from the class. Competition team follows the competition handbook.

*Q: Can parents observe classes?*

A: Parents are welcome to observe classes during designated watch weeks, which occur a few times per year. Outside of these times, parents are to wait in the reception area to minimize distractions for the students.

## Get in Touch

The best way to contact us is via email or text message. You can also reach us by call or social media messages, however, keep in mind we're busy teaching and cannot always respond immediately.

Our Front Desk Staff is available during studio hours. For reminders and announcements, we communicate via email. There is a JPAS Parent group on Facebook where a few reminders will be posted.

We're excited to provide you with a clear, organized, and positive experience!

- **Address:** 515 S. Magnolia Dr. Wiggins, MS 39577
- **Phone:** (601) 528-4015
- **Email:** jamie.howetoperform@gmail.com
- **Website:** www.jpasdance.com
- **Instagram:** @jamie.howetoperform
- **Facebook:** Jamie's Performing Arts Studio
- **Facebook Parent Group:** JPAS Parents

<https://www.facebook.com/groups/1594222157391686/>

THANK YOU FOR CHOOSING

**JPAS**